

Position Title:

Advisor/Trainer Operations Assistant



BCDS is actively recruiting Veterans (E6 and above) with recent OEF/OIF and Advisor Team experience.

Position Responsibilities Include:

- Support Advisor-specific training and operations in both classroom training and tactical field evolutions as assigned by the ATG and ATCs.
- Solicit, collect and disseminate Transition Team (TT) lessons learned in coordination with DoD lessons learned agencies and systems.
- As the operations assistant, assign and prioritize resources.
- Coordinate of activities required for on-going and future classes and courses, including planning for current and future operations.
- Develop and update lesson plans in accordance with the USMC Systems Approach to Training (SAT) User's Guide.
- Provide technical input in development and updates of curriculum, Program of Instruction (POI) and training materials for the courses of instruction.
- Support the class and exercise planning, execution phase, and after action feedback processes.
- Coordinate with POI/Academics personnel to recommend curriculum development changes to corresponding documentation.
- Assess advisor abilities to mentor and teach foreign national security personnel in proper TTPs related to POI training events.
- This position may require travel to alternate training venues.
- Performance of duties shall be in a combination of classroom and field conditions.

Civilian Education:

REQUIRED: High School Diploma

DESIRED: College degree is preferred.

Military Education:

REQUIRED: Certification as Marine Corps Range Safety Officers (RSO).

DESIRED: Train the Trainer School (T3S) within last four years from date of hire a plus.

Military/Government Experience:

DESIRED: E-6 or above with recent operational experience at the Advisor Team level within the last four years as of date of hire; 20 years military experience; current knowledge and experience with Marine Corps TTP and Lessons Learned from recent real world operations within the last four years as of date of hire; familiarity with the USMC Advisor Program.

Clearance:

REQUIRED: Secret Clearance.

Submit Resume and Cover Letter to employment@4x4bcds.com

Applicants must hold a valid US Passport. Compensation commensurate with experience. BCDS is an equal opportunity employer. All positions are pending contract award in May, 2012